

Dear Parents and Carers,

**Re: End of Term arrangements**

Firstly, can I congratulate all of our Year 11 and Post 16 students for their continuing hard work during the exam season.

As your son/daughter/ward is leaving WKS at the end of this academic year, **they will be able to finish school on Friday 27<sup>th</sup> June**. If they prefer to remain in school until the end of the term, there will be a number of planned activities for them to engage in. To help us to plan for these activities we need to know the date they are leaving.

Can you complete the slip below to let us know your intentions and **return it to your son/daughter/ward's form tutor by Monday 9<sup>th</sup> June**. If you have any queries about this please contact either myself or Mr Hulme, Head of Post 16.

Yours sincerely,

Mr Hicks  
Headteacher



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**Please return to your Form Tutor**

I can confirm that (name of student) .....

will/will not be leaving school on Friday 27<sup>th</sup> June.

Signature:..... Date: .....